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## Public Notice

A Regular Meeting of the Vernon College Board of Trustees will be held on Wednesday, November 14, 2012, at 11:30 a.m. in the Board Room of the *Osborne Administration Building*, Vernon, Texas to consider and act upon lawful subjects that may come before it including the following:

### Agenda

1. Call the Meeting to Order – Chairman Smith
2. Consider approval of the *Minutes of the October 17, 2012 Regular Board Meeting* – Exhibit
3. Consider Approval of Action Items:
  - A. Consider Approval of the *Financial and Investment Reports as of October 31, 2012* – Mr. Garry David – Exhibit
  - B. Consider Approval of the *2011-12 Annual Action Plan Final Summary* – Mrs. Betsy Harkey – Exhibit
  - C. Consider Approval of the *2013-2017 Primary Goals and 2013-2014 Priority Initiatives* – Mrs. Betsy Harkey – Exhibit
  - D. Consider Approval of the *Continuing Education 2012-2013 Winter Schedule* – Ms. Shana Munson - Exhibit
  - E. Consider Approval to *offer “Zero” tuition* for the following Continuing Education classes – Dr. Johnston – Exhibits -
    - (1) *the 2012-2013 Vernon Fire Department CPR/First Aid Continuing Education classes*
    - (2) *the 2012-2013 Vernon Fire Dept. CEUs for EMS Continuing Education classes*
  - F. Consider Approval to *Resale Bid and Quitclaim Deed of Property Held in Trust by the City of Vernon* – Dr. Johnston – Exhibit
4. Public Comment
5. President’s Report/Board Discussion Items
  - A. TACC 5 Point Campaign for 2013 Legislative Session
  - B. Information Technology Update – Dr. Johnston
  - C. Annual Review of Continuing Education Data – Shana Munson – Handout
  - D. Annual Report on Quality Enhancement Plan (QEP) – Criquett Lehman – Exhibit
  - E. Counselor Appreciation Luncheon Update – Mr. John Hardin, III
  - F. Reminder of upcoming events:
    - (1) Vernon College Theatre Ensemble production “*While the Lights Were Out*” – Thursday, November 15 thru Saturday, November 17, 8:00 pm – Free Admission – Osborne Administration Building Auditorium
    - (2) Vernon College Annual Turkey Trot – Monday, November 19, 12 pm – Tower of Knowledge – Vernon Campus
    - (3) Vernon College Annual Christmas Dinner – Friday, November 30, 2012 6:30 pm Century City Center
    - (4) Vernon College Board of Trustees meeting – Wednesday, December 12, 2012 – 11:30 am
    - (5) Campuses Close for Christmas Holiday – Tuesday, December 18, 5:00 pm
  - G. Philanthropic Report/Outside Grants Report – Exhibit
  - H. Minutes from Vernon College Faculty/Staff/Student Organizations – Exhibits
    - (1) SGA Meeting Minutes
    - (2) Student Forum Meeting Minutes
    - (3) Faculty Senate Meeting Minutes
    - (4) Surgical Technology Student Association Meeting Minutes
6. Personnel – Possible closed session in accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code
  - A. Employment
    - (1) Kara Sharp, Custodial Technician – Century City Campus, effective October 14, 2012 with an annual salary of \$20,747.

(2) Anh Pham, Custodial Technician – Century City Campus, effective November 1, 2012 with an annual salary of \$20,747.

B. Resignation

(1) Wesley Gates, Custodial Technician – Century City Campus, effective September 27, 2012

(2) Kelly Soerens, Library Associate – Century City Campus, effective November 27, 2012

C. Internal Transfer

(1) Julie Lama Transfer *from*: Bookstore Manager – Vernon, *to*: Classified II, Admission Clerk – Vernon, effective October 22, 2012 with an annual salary of \$27,898.

(2) Jana Bohannon, Transfer *from*: Admission Clerk – Vernon, *to* Bookstore Manager – Vernon, effective October 29, 2012 with an annual salary of \$33,572.

**Note:** During the course of the meeting, the Board may go into closed session in accordance with Chapter 551 of the Texas Open Meetings Act, Texas Government Code, including but not limited to Subchapter 551.074 – Personnel and 551.072 – Real Estate.